



# ISAAC Conference Cancún 2023



**Our conference rules.**

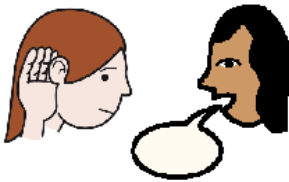


**It is also called the  
Conference Code of Conduct.**

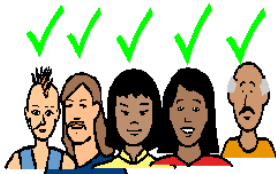


The ISAAC conference is for everyone.

We want everyone to



- listen and share ideas

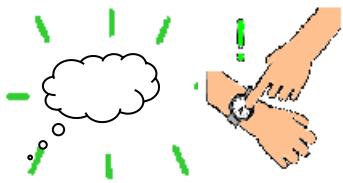


- be fair to each other.

At the ISAAC conference there are people



- from lots of different places
- with lots of different ideas.



Some ideas are about

- new ideas
- things we do now
- and
- how we do things.



Some ideas make everyone talk more about them.



**But**



At our conference everyone must

- feel safe
- and
- be safe.

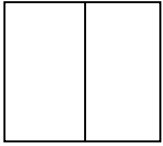


You **cannot** be rude to other people.

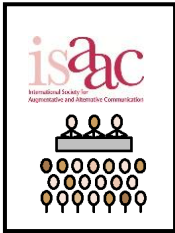


This is called **harassment**.

Need to know more about **harassment**?



Go to page 19

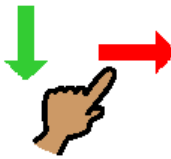


These are our conference rules.



When you do **not** follow the rules

- you may be asked to leave the conference.



The ISAAC committee will hear what happened

**and**

make up their mind what to do.



The security or police are told when it is a really bad thing.

Like, you touch someone on their private parts.

The person did not want it.

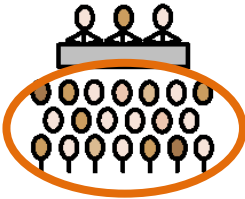


## Who must know these rules?



Everyone at our conference must know these rules.

People come to our conference for lots of reasons.



There are people who

- come to hear the stories and research.

These are the conference attendees



- tell us new information. These are the Speakers



- give us money for the conference. These are the Sponsors



- people who show new things. These are the Trade Displays



- help during the day. These are the Volunteers



- set up the conference. This is the Conference Committee and Company.



## When is the Code of Conduct used?



At the ISAAC Conference

and



Anytime you write about the ISAAC conference.

It can be



- a story for a magazine

- Facebook



- Twitter

- Blog



- Instagram

- Other social media.

Remember.





Everyone sees things differently.

Some people see something as rude, others do not.

The committee will decide this.



## Speakers



You write your own paper.

You make your own poster.



You must think about the

- words you use
- pictures you choose.

Ask yourself?

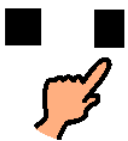
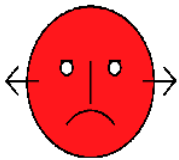


In my presentation

- Will this make people feel **bad**?



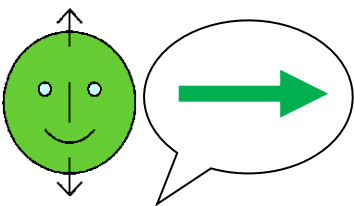
- Do I need to use **this** word or picture?



**No.**

Pick a new word or picture.

**Yes**



You must tell the people in the room at the start of your talk.

Anyone can leave the room if they want to.



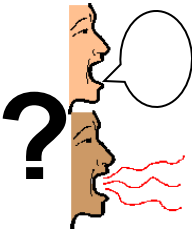
Someone is rude to me. What can I do?



It is ok to talk about different ways to do things



But



This is about **how** someone talks to you.



Do you feel safe to say something?



**Yes**



Ask the person to stop.

The person **must** stop straight away.

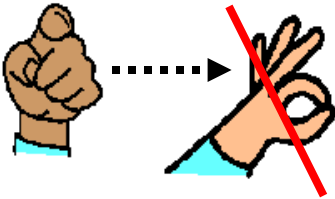


**No**

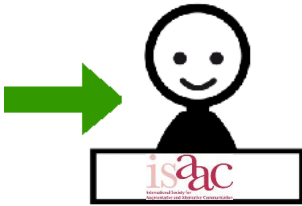


Go to the ISAAC table.

Tell the staff you need the other person to stop.



You see someone that does **not** look safe.



Go to ISAAC International staff.

Each staff person has a badge.

The badge says **ISAAC INTERNATIONAL Staff**

or

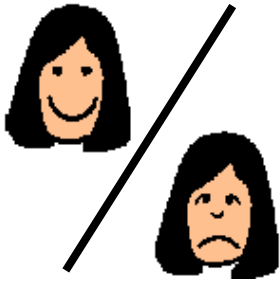


You can also go to the ISAAC table

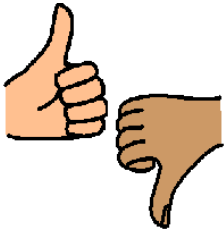
or



Email [conferencecancun@isaac-online.org](mailto:conferencecancun@isaac-online.org)

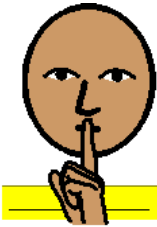


## Complaints

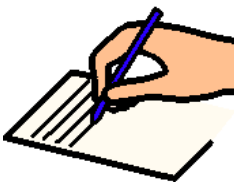


We want to hear

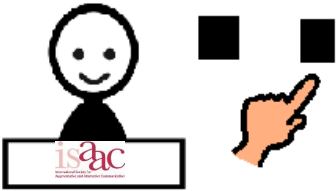
- good news
- things that need to be better.



Your name will stay secret.



A report is made.



## ISAAC INTERNATIONAL

- will check out your problem
- choose what to do.



When a person does not follow the rules

The ISAAC committee can



- give a warning to the person
- or



- ask the person to leave for the day
- or



ask the person to leave the conference.



This can mean a

- trade display may close



- speaker may **not** do their talk.



Only the ISAAC committee chooses this.





The security or police are told when it is a really bad thing.  
Like, you touch someone on their private parts.  
The person did not want it.



The person will get **no** money back.



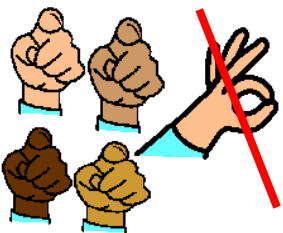
## What is harassment?



Some people say it is about rude things.

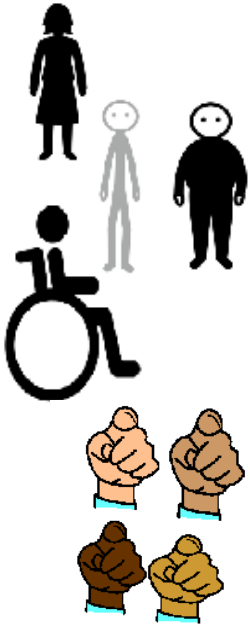


But



It can be lots **more** things too. It is when you

- do **not** feel comfortable
- do **not** feel safe.



It may be about

- your age
- how you look
- body size or shape
- your disability.

It can also be about

- the color of your skin. This is about your race

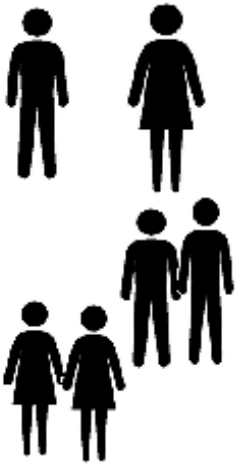


- the place you live



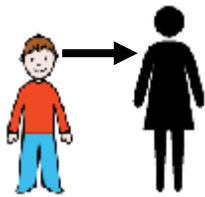
- what you believe in. Like, you believe in God.

It is also about how you see yourself. A person may be rude to you because you



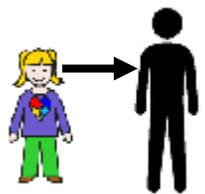
- are a man
- are a woman
- are gay

or



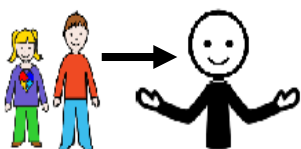
- were seen as a boy when you were born.  
But  
**now** you are a woman

or



- were seen as a girl when you were born  
But  
**now** you are a man

or



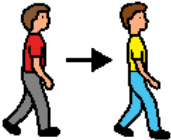
- were seen as a girl or boy when you were born

But **now** you are other than a woman or a man



They can mean to do it or they may not mean to.

Like, a person



- follows you all the time
- tags you in a Facebook post

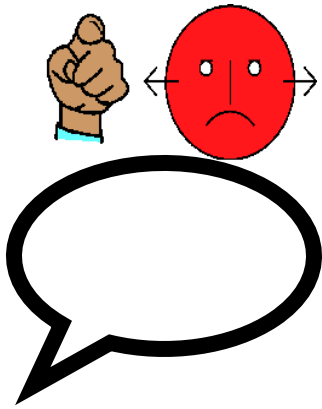


- takes photos. They do not ask you first
- records your talk. They do not ask you first.



It can be a person who

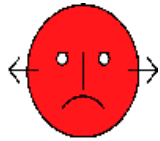
- touches you
- makes comments about sex
- makes a sex pass at you.



But you do **not** want it. You do **not** like it. You say **no**.

It is also when a person butts in all the time. It can be

- when you do your paper
- when you talk about your poster
- when you talk in a small group.



Other things you **cannot** do

Tell someone else



- to be rude

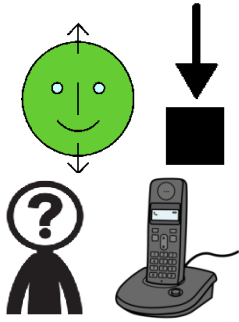
**or**

- butt in all the time.



You cannot lie.

## Images



We can use these images.

- COMPIC
- Mayer- Johnson
- Picto – Selecto
- MicroSoft Clip Art.

Logos are from



- Facebook, Twitter, Instagram.



This document is based on ISAAC INTERNATIONAL  
Conference Code of Conduct and Guidelines  
for Attendees 2016/2018. Updated for Conference Cancún 2023.



Access Easy English wrote the Easy English in April  
2016. It was adapted for Conference Cancún 2023 in  
August 2022.