



GUIDELINES FOR TRANSFER TO FELLOWSHIP

Policy

Fellowship of the International Society of Augmentative and Alternative Communication (ISAAC) is a public honour awarded to a person with considerable standing within ISAAC.

Guidelines for Fellowship

1. Members who have earned distinction by their scientific or practical contribution or by their leadership within the field of augmentative and alternative communication (AAC) and severe communication challenges
2. Members who have earned distinction by their dedication to the affairs of ISAAC and have made contributions to the field of AAC beyond their own country
3. The title Fellow of the International Society of Augmentative and Alternative Communication (ISAAC) shall be given for the life of the recipient and may be indicated and abbreviated as F. ISAAC
4. Must be a member of ISAAC
5. Assessment for transfer to Fellowship is based on the following criteria:
 - Service to ISAAC
 - Advancing the knowledge and practice of AAC nationally and internationally
 - Creative achievement in the field of AAC
 - Academic qualifications or honours
 - Advocacy or support for people who use AAC
 - Person using AAC who is an advocate/leader in the field, nationally and internationally
 - Service to people who use AAC, their families and service providers
 - Participation in AAC activities in home country and/or internationally
 - Personal qualities
6. Admission to Fellowship is on a selective basis with emphasis on excellence or responsibility already achieved. Fellows of other organisations will not automatically be eligible for Fellowship of ISAAC
7. Admission to Fellowship is based on information provided in an application by three nominees. Nominees should come from more than one country. Current recipients of the ISAAC Fellowship may also nominate ISAAC members of special distinction to become ISAAC Fellows.
8. A subgroup of the group who are ISAAC Fellows will be involved in assessing all the nominations for ISAAC Fellowship. They will work closely with the ISAAC Nominations Committee. Recommendations will be based on pre-established criteria.

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Posted at <http://www.isaac-online.org/english/about-isaac/avards-and-scholarships/the-isaac-fellowship-award>

9. A point scoring system is used to ensure a measure of uniformity in dealing with applications. The point score is simply a guide, neither a rigid barrier nor a right to Fellowship. Usually a Fellow will have been a member of ISAAC for a minimum of five years.
10. The recommendations from the Nominations Committee for ISAAC Fellowship go to the ISAAC Executive Board for ratification.
11. Admission to Fellowship status will be considered every two years and will be announced at the Membership Meeting at the Biennial Conference.

ISAAC Fellowship Committee

The ISAAC Fellowship committee will be chaired by an ISAAC Fellow. The Chair of the ISAAC Fellowship Committee and Chair of the Nominations Committee will work together to select other committee members. The Committee will consist of:

At least two additional ISAAC Fellows who agree to serve on the “ISAAC FELLOWSHIP COMMITTEE” for a 2-4 year term. The Committee reviews all nominations and makes recommendations based on pre-established criteria. The ISAAC Fellowship Committee forwards its recommendations to the Chair of Nominations. The recommendations will then go to the ISAAC Executive Board for ratification.

Making Application for Transfer to Fellow

1. Notices calling for nominations to Fellowship may be scheduled once between the close of one Members meeting and the next Members meeting. The notices will be posted on the ISAAC website, in an email alert, and in the AAC journal.
2. All nominations must be made on the official application form and evidence in support of transfer to Fellow must be presented. The application form with clear instructions is available on the ISAAC website or may be requested from the ISAAC International office.
3. All nominations must be sent to the ISAAC International office, which will forward them to the Chair of the ISAAC Fellowship Committee.
4. Full detailed documentation shall be submitted in support of each nomination. Applications are assessed solely on the basis of written documentation, which must include:
 - A completed Fellowship Application form
 - A current curriculum vitae, which should include a full record of activities within ISAAC and within the field of AAC
 - Names, addresses, and contact details of three referees from at least two different countries. The nominator may act as one referee.
 - A personal statement from the nominator of not more than 500 words on why the nominee is recommended for transfer to Fellowship

Eligibility for Fellowship

The following system, based on achievement in various areas has been devised as a guide to assist in determining eligibility for fellowship. A score in excess of 40 points will be the guideline for an applicant’s suitability for fellowship. The point score system is simply a guide, neither a rigid barrier nor a right to Fellowship. It does not include all criteria (e.g., good standing as a member, which would also be considered).

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Details Points

1. Activities within ISAAC

Maximum 30

Member of ISAAC

Points per year 1/4

Recognised international leadership within ISAAC:

International

President	20
Member of Executive Committee	10
Journal Editor	10
Chair of the Board/Council	10
ISAAC Conference chair	5
Chair of a Conference Committee	4
Member of Conference Committee	3
Associate Editor of AAC	5
Member of Board of Directors/Council	5
Chair of Committee	5
Member of Committee	2
Consulting Editor	2

Chapters

President	10
Vice president	5
Secretary	5
Treasurer	5
Other Committee members	2

ISAAC Awards, scholarships - 5 points for each to a maximum of 10

Advancing AAC/Creative achievements

Maximum 30

Clinical procedures

For a leading role or contribution - up to 10 points

Publications related to AAC

Book (Including editing a book)	3
Paper in refereed journal	3
Published article/book chapter	2
Presentations/lectures in field of AAC	1

Mentoring, supervision

Significant involvement in development of courses	5
Significant role as mentor	5
Significant role as supervisor	5
Significant and creative support to people who use AAC	5

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Other activities that further ISAAC's mission

Maximum 10

Points may be awarded under this heading for any other responsibilities, activities or recognition of excellence in the field of AAC. This would include liaison with other organisations and government committees.

DEADLINE FOR NOMINATIONS /APPLICATIONS: APRIL 30, year of conference

Approved by EC – March 2001

First announced – November 2001

Revised and approved by EB – February 2012

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