Reporting Outcomes
Operational Plans
January 1, 2009 – July 1, 2010
Mary Blake Huer
President
July 2010
ISAAC COUNCIL MEETING

Sunday, July 25, 2010  09.00 – 17.30

AGENDA

☐ Welcome
☐ Introductions 5 minutes
☐ Acceptance of the agenda 5 minutes
☐ Approval of minutes from August 2008 meetings (two meetings) 5 minutes
☐ Reports and Discussion of Projects:
  ▪ BUILD 15 minutes
  ▪ READ 1 hour
    ☐ Translation needs
    ☐ Revision of website and Information Exchange
  ▪ LEAD 1 hour
    ☐ Youth Advisory Council

BREAK 15 MINUTES 11:30 – 11:45
ISAAC COUNCIL MEETING

- Financial Report 1 hour
  - 2009 Audited financial statements
  - Approval of audit: Motion
  - Approval of Biennial Budget 2011 – 2012
  - Appointment of Auditor

LUNCH BREAK 12:45 – 1:45

- Installation of new Council (2010 – 2012 member) 5 minutes
- Ratification of 2011-2012 Executive Board 10 minutes
- Report on International AAC Awareness Project 30 minutes
- Report & discussion on the Operational Plan 2009-2010 (MBH) 1 hour
ISAAC COUNCIL MEETING

BREAK 15 minutes 3:30 to 3:45

☐ By-laws - review of new By-laws 30 minutes

☐ Representation of Council on ISAAC Committees 15 minutes

☐ Promotion of the AAC Journal 20 minutes

* This agenda would have us finish around 5 p.m., which gives us about 30 minutes to use if needed
Three factors that have been the focus of this Executive Board in implementing the Operational Plans that were approved by the Council at Düsseldorf:

- ISAAC’s economic stability
- Clear objectives linked to focussed goals
- A Governance Structure that maximizes the benefits and strengths of ISAAC.
Goal 1: To increase ISAAC’s impact as a strong, collaborative organization

Goal 2: To promote human rights of people who use AAC through full participation, equalization of opportunity and development

Goal 3: To promote ISAAC as a strong, international organization providing information and education on AAC

Goal 4: To promote research & development in all areas of AAC
Operational Plans 2009 - 2010

- Operational Plans for 2009-2010 were presented within the framework of the 4 LRP Goals

- Focus was on 10 Objectives

- 3 Projects established to meet the objectives
Operational Plans 2009 - 2010

PORTFOLIOS
International Activities
Mary Blake Huer

ISAAC Secretariat
Mona Zaccak (Manager, ISAAC Secretariat & Membership Services)
& Mary Blake Huer

Administration & Finance
Mary Blake Huer & Finance Committee

Conferences
Mary Blake Huer, Erna Alant & Eija Roisko

Publications & IE / Website
Erna Alant / Eija Roisko/ Paul Andres/ IE Editor / Secretariat Staff
Major Outcomes 2009-2010

- ISAAC’s financial situation strengthened
- New Governance Structure finalized and voted on by the Council
- New Bylaws passed
- ISAAC acts as a catalyst in linking members from different countries
- Within our financial constraints, many of the objectives set out for 3 projects met.
Outcomes 2009 - 2010

ISAAC Financial Position

2006  Deficit Budget
2007  Positive Balance with $50,000 in reserve
2008  Projected budget with $50,000 in reserve
2009  ??
2010  ???

Accomplished by:

- Reorganization of the Secretariat Office
- EB taking responsibilities for different portfolios with support of Task Force members
- EB meetings via skype on a fortnightly/monthly basis
Outcomes 2009 - 2010
Governance

ISAAC Bylaws

- 4.5 Quorum

- Current Wording: “The presence in person or by proxy of more than one member shall constitute a quorum any meeting of the Members.”

- Proposed change: To be consistent with the use of “Quorum” in the remainder of the bylaws.

- Proposed Wording “All members present in person or by proxy shall constitute a quorum at any meeting of the Members”
1.2 The purposes of ISAAC shall be:

- (a) to advance the trans-disciplinary field of augmentative and alternative communication
- (b) to facilitate the global exchange of information related to augmentative and alternative communication
- (c) to focus attention upon the work being done to help people throughout the world who require AAC
Outcomes 2009 - 2010

Governance

ISAAC Committees

- Nominations Committee
- Awards Committee
- Translation Committee
- Leadership Committee
- AAC Awareness Committee
- Publication Committee
- Research Committee
- BUILD Committee
- Friends of ISAAC
Organizational Structure

MEMBERSHIP

COUNCIL

CHAIR
- 2 Members per Chapter
- 1 Member per non-Chapter region with 10 or more members
- Geographic Region Representatives

EXECUTIVE BOARD

PRESIDENT
President-Elect (VP Admin/Finance)
Chair of the Advisory Council
VP Leadership Chair for People who use AAC (Project Portfolio LEAD)
2 VPs with Project Portfolios: BUILD & READ

STANDING COMMITTEES
1. Conference Committee
2. Biennial Conference Committee
3. Finance Committee
4. Leadership Committee
5. Nominations Committee
6. Publications Committee
7. Research Committee

OTHER COMMITTEES
1. Build AAC Committee (to incorporate EAN)
2. Translations Committee
3. Friends of ISAAC
4. Task Forces
Outcomes 2009 - 2010

Memberships

- A membership organization for people who use AAC, their families, professionals, students, and researchers
- 3,543 members across 61 countries in 2009; 3634 members from 62 countries in 2010
- 15 Chapters

*(ISAAC Secretariat June 2010 figures)*
Operational Plans for 2009 - 2010
Projects

1. Action Group 1: BUILD-AAC
   (Building AAC Communities Project)
   Portfolio Leader ERNA ALANT

2. Action Group 2: LEAD–AAC
   (Leadership Project by & for Persons using AAC)
   Portfolio Leader SARAH LEVER

3. Action Group 3: READ-AAC
   (Research. Education. Awareness. Documentation)
   Portfolio Leaders EIJA ROISKO, PAUL ANDRES
BUILD-AAC (Action Group 1)
(Building AAC International Communities)

Objective 1

- ISAAC will increase awareness of AAC and ISAAC in all countries including developing and emerging AAC areas.

Objective 2

- ISAAC will continue to maintain & develop closer links with organizations that share a vision with ISAAC & support international organizations concerned with issues that relate to human rights.
BUILD- AAC (Action Group 1)
(Building AAC International Communities)

Performance Indicators of BUILD AAC Project by 2010:

- BUILD subcommittees established for building AAC communities around the world
- Support for membership
- Support for regional activities
- Encourage production and sharing of material on AAC (web link with Project)
Subcommittees

3 subcommittees have been established in line with Terms of Reference for this project, and have been functioning well, to promote –

- New Members
- Resources on the Web
- Support in Regions
BUILD-AAC (Action Group 1)
Outcomes 2009-2010

☐ Support for membership

- Revised guidelines for BUILD programs to comply with new requirements:
  - Sponsored Membership
  - 5 & 5
  - Travel Grants
  - Book Donations

- These guidelines should serve ISAAC well for the next few years
BUILD-AAC (Action Group 1)
Outcomes 2009-2010

- Support for regional activities
  - ISAAC members participated in 1 visit (UAE), and 10 regional conferences:
    
    Serbia (February 2009)
    India (March 2009)
    Egypt (March 2009)
    Mexico (April 2009)
    Singapore (June 2009)
    Russia (July 2009)
    Peru (November 2009)
    Germany (May 2010)
    India (July 2010)
BUILD-AAC (Action Group 1)  
Outcomes 2009 - 2010

- Encourage production and sharing of material on AAC (web link with Project)
  - Participation of members through list serve
  - Contact with specific groups to obtain links from ISAAC website: Harvey Pressman, Hilary Johnson, Gail van Tatenhove
  - Project presentation at ISAAC 2010 during the BUILD meeting
Objective 3

- Persons who use AAC, their families and carers will participate actively in ISAAC, thus strengthening ISAAC’s ability to advocate for full participation in society

Objective 4

- Develop and implement Leadership Training Program for persons who use AAC to enhance their skills in promoting their rights as members of society
LEAD-AAC (Action Group 2): Outcomes 2009-2010

Performance Indicators of LEAD AAC Project
By 2010

- Increased skills and participation by persons using AAC in leadership positions
- Leadership training programs on identified needs developed
- Participation in international disability conventions
LEAD-AAC (Action Group 2): Outcomes 2009 - 2010

- Increased skills and participation by persons using AAC in leadership positions
  - Recommendations by PWUAAC Committee to have a PWUAAC on all committees adopted in the restructure
  - PWUAAC on Chapters’ Boards of Directors or Executive Committees throughout ISAAC: 3
  - 2010 Conference in Barcelona: 98 PWUAAC registered
LEAD-AAC (Action Group 2): Outcomes 2009-2010

- Leadership training programs on identified needs developed
  - Leadership Program Guidelines developed by Task Force. All material completed in spring 2010
  - Implementation plans in process: Junior Advisory Board meetings to start up in January of 2011
LEAD-AAC (Action Group 2): Outcomes 2009-2010

- Participation in international disability conventions
  - Presentation at ISAAC 2010 in Barcelona
  - 3rd International AAC Awareness Event in October 2010
Objective 5

Information on AAC and ISAAC will be accessible to all members and available in a variety of media and formats and languages (spoken and symbolic) within the ISAAC membership as well as the larger global community.

Objective 6

Provide information exchange within the ISAAC membership as well as larger global community on various aspects of AAC.
Objective 7

- ISAAC will have a clearly expressed transparent mission statement, shared and agreed upon by the members, evident in all publications and public access information
READ-AAC (Action Group 3)
Outcomes 2009 - 2010

Performance Indicators of READ AAC Project by 2010

- Mission Statement review
- Governance Structure Review
READ-AAC (Action Group 3)
Outcomes 2009 - 2010

☐ Mission Statement review

- Mission Statement and purpose has not changed
- To be discussed at 2010 Council meeting at the request of a Council member
Governance Structure review

- Council voted in favour of Restructure Document, Fall 2008
- Council voted against proposed new by-laws, May 2009
- Executive reviewed revised by-laws, August 2009
- Council voted in favour of revised by-laws, September 2009 (100% in favour)
- 33 Council members voted (total number of members 38)
- All Chapters, countries and regions represent on the Council voted except one
Objective 8

- The functioning of ISAAC will reflect the international identity of the membership
READ-AAC (Action Group 3)
Outcomes 2009-2010

Performance Indicators of READ AAC Project by 2010

- Material for awareness, information & translation identified and made available to the membership
- A clear-cut policy for ISAAC conferences
- Participation in regional conferences
- Chapters actively involved in dissemination of information amongst its membership
READ-AAC  (Action Group 3)
Outcomes 2009-2010

- Translations available on the Website and the IE in 5 languages
- Materials / information in other languages on the web
- IE has links to translations in 5 languages
- New Governance documents translated and available on the website
Objective 9

- ISAAC will continue to promote research and development in all areas of AAC

Objective 10

- Research findings will be disseminated widely within ISAAC and into the disability community worldwide
Performance Indicators of READ AAC Project

By 2010

- A clear-cut policy on Research projects – includes people using AAC as team members
- Research symposia at ISAAC conferences to have a special stream on persons using AAC
Acknowledgements

Members of the present EB

Council members both current and past

The Team at the Secretariat

Staff & Volunteers

ISAAC Chapters & Networks around the world
We continue to work towards....

OUR VISION

- AAC will be recognized, valued and used throughout the world

OUR MISSION

- To promote the best possible communication for people with complex communication needs